

TUCSON UNIFIED SCHOOL DISTRICT

MIDDLE SCHOOL/K-8/ELEMENTARY "NON-STIPEND" ASSISTANT COACH CHECK LIST

1. Please complete entire checklist and attach to Non-Stipend Assistant Coach Application.
2. All applicants must be fingerprinted by Human Resources prior to application being sent to Interscholastics for approval.
3. All coaching certifications will be verified by Interscholastics.
4. Missing certifications will result in the application being HELD until certifications are received.
5. All applications must be approved by Interscholastics prior to having any contact with students/team.
6. Schools will be notified by Interscholastics when the applicant has been approved.

Approval-Electronic process date: _____

School: _____

Applicant: _____

Sports Activity: _____

Fingerprinting Receipt Date: _____ Parent Student: _____

Current Employee? Yes No

Email Address: _____

1. Application (3 references required)
2. Conviction form completed
3. CPR **Cannot be from an online course** Exp. Date _____
4. AED (Optional) - **Cannot be from an online course** Exp. Date _____
5. First Aid (Optional) - **Cannot be from an online course** Exp. Date _____

Effective July 1, 2019, all CPR and First Aid cards must have coach's signature on the card or certificate if it does not have the QR Code box on it.

6. NFHS Concussion certificate Completion date _____
(*renew every two years beginning 21-22 SY; cannot lapse during SY)
The concussion course can be found here: <https://www.nfhslearn.com/>
under Concussion Courses. **All coaches must use the NFHS concussion course.**
7. NFHS Covid-19 for coaches and Administrators Completion date _____

HUMAN RESOURCES REQUIREMENTS:

12. HR Fingerprint Receipt Completion date _____
(School must pay for fingerprinting; parent of student does not require fingerprints)

Background Check Pay Source: Budget String/PO#: _____ OR School PTA/PTO

Business Check attached OR AZ Fingerprint Card #: _____ Valid? Y / N

13. Parent of current student - Name of Student: _____