Technology Oversight Committee Meeting Minutes

Date: Tuesday, December 18, 2018
Place: TUSD Technology Services Conference Room

Members: Harry McGregor, Lori Riegel (by phone), Duncan Simpson (Chair), Rachel Sedgewick

Members Absent: Gary Lang, Raj Murthy (Vice Chair)

Staff Present: Rabih Hamadeh, Donna Hankins, Yolanda Pena, Sylvia Quigley, Keven Startt, Blaine Young

CALL TO ORDER – The meeting was called to order at 4:16 p.m.

ACTION ITEM - Approval of November 2018 Meeting Minutes: Harry moved to approve the minutes, Duncan seconded the motion, and all approved.

INFORMATION ITEMS

- Update on recent RFPs, RFQs
  - Visitor Tracking System – Kevin stated the title has been submitted for the January Board Meeting, possible date of January 15th. Harry asked if there was TOC representation on the RFP. Kevin responded there was a TOC non-voting member on the committee. It was taken to the Board in June but Governing Board Members wanted more info.
  - Kevin mentioned we did a quote process for 6-month period for data center services and that in January we will begin an RFP process for both data center services and internet service to sync up both services come July 1. Harry voiced that he would like to be a non-voting member for these RFPs. Duncan would like to be on the committee as well.

- CTO Update
  - O365 – Blaine mentioned we will be starting the launching process for O365 for students in January. 15 schools at a time with the objective of being done by May.
  - Blaine stated the progress on the Wi-Fi refresh at the elementary and middle schools is going well and that this will give additional Wi-Fi capacity at the sites.
  - Synergy will be upgraded sometime in January. On-line registration enhancements will be an important part of this major upgrade. Last year we had approx. 20,000 on-line registrations. Harry mentioned his concern with on-line registration is that it wasn’t clear on what parents need to do next. Blaine stated he brought that to Andrew’s attention and it will be addressed as part of the process improvements for SY 19-20.
  - TCI - Shannon and his team are working on the Fall report for TCI.
  - Blaine mentioned that 3 schools have been submitted for Verizon Digital Promise grants. We are very hopeful in making it through the final process; we have made it through 5 rounds thus far. We have been invited to participate in the spring process as well.
  - This will be the first year that high schools will be doing ACT rather than AzMerit testing.
  - Blaine spoke of the service model, FAST, which is a customer service model coming from our Superintendent. A survey was done on the Superintendent as well as his leadership team and we will be going over the feedback from the results of the survey. For the next round in the spring, the FAST survey will include the next level of management down.

CALL TO THE AUDIENCE - None
SCHEDULE NEXT TOC MEETING
Next TOC meeting is scheduled for January 22nd.

ADJOURNMENT: The meeting adjourned at 4:28 p.m.