CALL TO ORDER – The meeting was called to order at 4:03 p.m.

ACTION ITEM - Approval of August 2018 Meeting Minutes: Raj moved to approve the minutes, Harry seconded the motion, and all approved unanimously

INFORMATION ITEMS

- Update on recent RFPs, RFQs
  - Blaine informed the committee that we received responses for the Board software and that we are getting ready to view demos with the vendors who responded.
  - Blaine mentioned that Rabih is working on the Datacenter RFP. Harry stated that he would like to be on the committee but that he would not be available sometime around Oct 7-8. Kevin brought up Conflict of Interest disclosure and that each person deciding to be on the evaluation committee needs to participate and make a commitment to make each meeting during the RFP process. Harry commented that TOC is more of an advisory role. Kevin stated that TOC can be a voting member.

- Pricing of laptops and extended warranty/Computrace –
  - Duncan read an email from a Site Tech of one of the elementary schools regarding the warranty and computrace cost associated with laptops. Rabih explained the cost differences between the 1-year warranty vs 3-year warranty and the 3-year vs 5-year computrace cost for laptops. He also stated that he would look into the cost vs damage/theft. Harry is wondering if it would be best to self-insure to save more dollars for the district and if we should offer sites the two options. Harry believes sites may be confused between whether or not it is mandatory to purchase the extended warranty and computrace. Harry requested this item to be placed on next month’s agenda and would like to see two things: 1) the statistics on theft rate vs damage; 2) determine at school and site level if it makes more sense to self-assure.

- Reappointment of TOC member – Duncan stated that Lori’s appointment had expired and that the committee needed to approve the reappointment of Lori to the committee so that it could be placed on the next board meeting. Raj moved to approve the appointment, Harry seconded the motion, and all approved.

- CTO Update
  - Blaine introduced Donna Hankins as the new Technology Services Program Analyst, taking over Andrea’s position and that today was her 1st day.
  - Blaine mentioned that the K-3 deployment, in support of balance literacy, was at all sites and that they would be providing an update to the Governing Board at the next meeting.
Blaine informed the committee that O365 is in full swing and that 1/3 of staff have been migrated over so far and by end of October all staff will be migrated over. Next will be to migrate all campuses and students by winter break. Paul Marcek is the lead on TS side while James is on the instructional side training teachers and staff. Blaine stated there is lots of energy on this and that we have two campuses that are Microsoft showcase schools.

Blaine mentioned that on the Infrastructure side, implementation of our new asset management system, Hayes, is underway and is led by Mike Dunn.

Blaine talked about the Wi-Fi refresh that took place last summer at all the high school sites and that this year we are doing all middle and elementary school campuses. He mentioned the kick off meetings that took place this week with the two vendors who will be working on this project. Rabih stated that the project will be this year from September through June, 2019 and that all elementary and middle schools will be covered by the wireless system. Harry asked what the percentage of campuses was from E-Rate and Blaine answered 100 % of the campuses as it will touch all campuses.

Blaine spoke about online registration and how we are working with Synergy in conjunction with the lottery system vendor, Smart Choice, so that we will be ready for the pre-enrollment windows for the 19-20 school year. Harry commented about online enrollment and how we need better site based communication as to whether or not we need to show up on campus for registration day when we do the online registration. Duncan stated that he would like to see improvement for schedules to be sent online.

Blaine mentioned that we received a response from the court deseg order stating we reached partial unitary status. He has been meeting with the deseg team to understand the technology components which talks about Wi-Fi. Raj would like to see a copy of the proposal. Once it is published TOC can be sent the link.

Blaine mentioned that the District has changed external auditors and that TS has met with auditors and are responding to inquiries.

Windows 10 deployment is underway and we are on track for a Mid-October completion of Windows 10.

**CALL TO THE AUDIENCE** – Duncan stated before call to the audience that he would like to follow the same procedure as the board meeting where no more than two committee member makes a comment to the call to the audience.

- Ben Venema – he would like to volunteer to be on the TOC Committee.
- Cheryl Walling, Librarian at Rincon – She retired 2 yrs. ago where she was teaching at Safford. She stated that they were using SuccessMaker and that there is lots of frustration throughout the district regarding this program that is being mandated to be used. Ms. Walling stated that she did a survey on Facebook which received 83 responses with the majority not liking the SuccessMaker program and how they would prefer to use Waterford, Imagine Learning and IXL. She believes it’s a waste of money to use SuccessMaker and a waste of time for kids. She would like to see a questionnaire be sent to teachers asking about the programs so that we can obtain their input and that several teachers would like to see more coding for kids. Duncan asked if it would be possible to have a questionnaire be sent. Blaine stated absolutely. Harry would like to get the full history of the RFP for the next meeting. Rabih commented that Technology Service’s task is to make sure the program works and the decision making to use SuccessMaker was not with TS.

**SCHEDULE NEXT TOC MEETING**
Potential Conflict Dates: Blaine out of office from October 12 -26, 2018. Lori stated starting Oct 10th she will begin teaching a class every Wednesday at 4:30 p.m. Harry suggested Oct 30th for the next meeting and all agreed. The next meeting has been scheduled for Tuesday, October 30, 2018 at 4:00 p.m.

**ADJOURNMENT** – The meeting adjourned at 4:51 p.m.