TUCSON UNIFIED
SCHOOL DISTRICT

Technology Oversight Committee Meeting Minutes

Date: Monday, August 19, 2019
Time: 4:00 p.m. – 5:00 p.m.

Place: TUSD Technology Services Conference Room
       1010 E. Tenth St., Bldg. B (west hallway)

Members Present: Harry McGregor, Lori Riegel, Duncan Simpソン (Chair), Rachael Sedgwick (Governing Board Member), Lallani Yepiz,

Members Absent: Gary Lang

Staff Members Present: James Butler, Rabih Hamadeh, Donna Hankins, Diana Kerfoot, Yolanda Pena, Blaine Young

CALL TO ORDER – The meeting was called to order at 4:05 p.m.

ACTION ITEMS
Approval of June 2019 Meeting Minutes – Harry abstained from voting as he was not in attendance at the June meeting. Lori moved to approve the minutes, Lallani seconded the motion, all approved.

TOC Chair and Vice Chair Appointments – Lori commented that Duncan has done an awesome job as chair.
- TOC Chair Appointment - Lori would like to offer to be chair again but stick to 1-year term. Harry nominated Lori to be chair. Duncan made the motion to make Lori new chair; Harry 2nd the motion, all approved.
- Vice Chair Appointment - Lori moves to make Duncan Vice Chair, Harry 2nd the motion, all approved.

Harry stated the appointments are to take place at the end of this meeting.

INFORMATION ITEMS
- Update on recent RFPs, RFQs – Per Diana, there are no updates on any RFP’s or RFQ’s at this time.

- Site Computer Recommendations
  - HDDs vs SSDs – Duncan recommends SSDs. Harry stated the failure rate is of hard disk drive (spinning drive technology) devices increase as a life span increase, and that solid state drive devices have an increase in performance. Duncan mentioned about the HDD device PCs in COWs take so long to reboot. Consider building the cost for SSD device PCs in budget for what could result in an extended life of PCs.

  - Computrace, Extended Warranties vs Self-Insurance – Rabih recommends that if a school does not have a budget for computrace/warranty they could look at a custom build. Harry stated that they will reinforce with the school site on Rabih’s recommendation. Blaine mentioned that we will have to go back and look at pricing.

Blaine stated this will take long-term planning involving TS, Purchasing and Finance; we will have to look at investments and how much we saved or didn’t save.

- Telecommunications Services – Harry commented that we need to look at the budget for T1 lines and that all looks to be with CenturyLink. He believes that we need to look at maybe doing a mini-bid $400k per year; look at SIP trunking hard off and looking at other vendors for ISDN-PRI, could possibly cut cost. Harry also mentioned there is a new vendor in the Tucson area, First Digital. We could have First Digital, Century Link, Verizon Business, Zayo, Cox and Comcast all compete for TUSD business. Donna will put on TS/Purchasing agenda.

- Technology Surveys – Duncan stated to move this item to next month’s agenda.
• BoardDocs – Yolanda explained to the members that we will begin using BoardDocs at our next meeting in September and that she will be emailing the directions to the members showing them how to log on and view the agenda. If members feel they need more training, Yolanda stated that she can set up separate training or take the first 10 minutes of the September meeting to do the training. Yolanda mentioned that she will set up each TOC member with a TUSD Account and provide laptops for the members to use during the meetings. Because the meetings will now be recorded, Yolanda asked the members if the meetings can be moved to the Governing Board Conference Room as it has the set up with the capabilities to do the recording of the meetings; all agreed.

• CTO Update
  o Office 365 – Blaine explained that over the course of the summer, we provisioned O365 student accounts at all remaining schools. We are working through an issue with Teams, which is going very slow but we are working with Microsoft on a daily basis. James stated that students can use O365 but the syncing of students being in the right teams is where the issue is taking place. Lori congratulated James on the Innovate Newsletter. James mentioned that all of his Ed Tech Instructional Staff have all completed their Microsoft MIE Expert certification and are all named MIE Experts. Harry commented that last year he was unhappy with the internet parent agreement form and how it is not a very well set up form. Harry stated that you can sign giving permission but that anyone can go in at any time and check the box to opt out a student. He feels there should be one box to agree to participate and one to opt out.
  o Blaine explained that Clever is a 3rd party company that works with school districts for rostering such as with Pearson and Imagine Learning and that we began using it last year. Clever’s business model is that they do not charge the school districts but charge the vendor that you are partnering with. Clever provides a portal that provides single sign on authentication so students and teachers will have one place to sign in. Blaine wanted to introduce Clever to the members and will give more of an update to show them how it works.
  o Rabih gave an update to the members that we had a relatively good start of school year. There were no big issues and everything has been working well since the start. Harry commented that there is a definite change from 4-5 years ago where the start of school used to be bumpy.

CALL TO THE AUDIENCE:
Lillian Fox handed out a report from TUSDdataReports to the members to show how the underlying software is awful as it does not allow you to print the whole document and would like to know which department is responsible for the underlying software. Duncan stated that they will be put this item on the next agenda. Lori asked for next TOC meeting that TS look into this issue.
Lillian also brought up self-insurance and suggested that we talk to the Risk Management department.

SCHEDULE NEXT TOC MEETING – The next TOC Meeting has been scheduled for Monday, September 16, 2019.

ADJOURNMENT – The meeting adjourned at 4:56 p.m.

Approved this 16th day of September, 2019

TUCSON UNIFIED SCHOOL DISTRICT NO. ONE

By
Lori Riegel, Chair
Technology Oversight Committee