Technology Oversight Committee Meeting Minutes

Date: Monday, May 13, 2019
Time: 4:00 p.m. – 5:00 p.m.
Place: TUSD Technology Services Conference Room
        1010 E. Tenth St., Bldg. B (west hallway)

Members Present: Harry McGregor, Lori Riegel (by phone), Rachel Sedgwick (Governing Board Member), Duncan Simpson, Lailani Yepiz

Members Absent: Gary Lang

Staff Present: Rabih Hamadeh, Yolanda Pena, Kevin Startt, Blaine Young

CALL TO ORDER – The meeting was called to order at 4:06 p.m.

ACTION ITEMS
Approval of April 2019 Meeting Minutes – Lori moved to approve the minutes, Harry seconded the motion, all approved.

Recommendation to the Board to Reappoint Committee Members – Duncan explained that he and Harry are both up for reappointment. Yolanda stated Duncan’s term expires in June and Harry’s in July. Both would like to be reappointed to the committee and all in favor of both reappointments. Yolanda to notify Board Office.

Reschedule Retreat – Lori stated she has a work conflict for the retreat and needs to reschedule. Lori suggested having a meeting at a coffee place on 22nd and Swan that will let community groups use their facility; Lori to check on availability. Harry feels like we should use 1010 and to explore both options. Yolanda to check availability at 1010. Reschedule retreat to May 30th but was then decided to move the meeting to June 20th from 9:00 a.m. – 2:00 p.m. so that there is time to get the results from the TS Survey. Lailani asked if someone would call the school as they have her marked absent on school business for the day. Yolanda to call the school.

Retreat Agenda – Items to be placed on the agenda are as follows:
- TCI - Lori mentioned that we should invite both parties of the plaintiffs for the TCI update. Lori stated she once brought in Sylvia Campoy, one of the plaintiffs from one party, but should have brought in both parties. Harry mentioned if we should reach out to the other party since we brought in Sylvia; Lori said to reach out to both parties and they can decide whether they would like to come or not. Harry suggested it would be best to wait until June to have the retreat so that we will have the data for the TCI.
- TCI and Technology Survey
- Office 365 student use beyond deployment but more utilization of it.
- Verizon – plan in regards to deployment of Verizon provided devices and the District approach to device management.

INFORMATION ITEMS
- Update on recent RFPs, RFQs – Kevin Startt gave update to the following:
  - Data Center RFQ process is underway. We are using an RFQ process for 1 year. Harry asked if we had more vendors. Kevin mentioned the following vendors are Involta, Login, UA Sun Corridor and Simply Bits.
  - We completed the RFQ process for the Stakeholder System Feedback. We have a recommended vendor for 5-year process. Awarity is the vendor being recommended.
Early Learning Center was looking for a software for their financial process. They completed Quote process and will be making a recommendation for the vendor, Kinderlime.

The Curriculum department will be renewing licenses on SuccessMaker using a cooperative contract, IXL for 19-20, Edgenuity online credit recovery content curriculum and all items will go to the June Board meeting for approval. Harry proposed the District review open course content. Harry also mentioned Engage NY sheets in color that are printed in black/white create issues, content does not mean the same. Great Minds is the vendor that provides the math curriculum.

- CTO Update
  - Office 365 – We will be migrating 10 additional schools the evening of May 13th which will bring us to a total of 33 schools. We have been going to ILA and meeting with principals. As of now, the feedback has been that people are pleased with the provisioning. We will bring some highlights to show the ways students are using O365 to the TOC Retreat/Meeting.
  - Verizon – Blaine mentioned the grant consists of ipads for all faculty and staff and students. The grant also included $33K a year for each school to fund an Instructional Coach that would provide PD for integrating the technology in the classroom for instruction. The 3 principals from each awarded school, 2 coaches, James and Blaine went to Kentucky to participate in the Verizon Cohort Leader Summit with multiple Districts that were also awarded this grant. Blaine explained that Jefferson County Public School District received this grant last year and they were able to meet with staff and observe the way the students were using technology. We have a lot preparation over the summer to get ready come this fall. Student devices will be deployed in September. Blaine mentioned that Omaha School District is an O365 school that is also a VIL school. Harry asked if there will be a way track break fixes, losses, etc. Rabih stated yes. Rabih said this will be the first time devices will be going home with students and security is an issue for us with devices going home. This will be another learning experience for us. Rabih mentioned that we installed their security software, Securly. We will open a little more apps with these tablets but will lock down as needed. Harry asked if student devices could be on VPN. Rabih responded that we are looking at that option.
  - WiFi project should be completed by end of May.

CALL TO THE AUDIENCE – Lillian Fox was at the call to the audience. Ms. Fox made the following statements:
  - Most of the Board does not know how complicated this stuff (technology) is.
  - Ms. Fox asked which Teacher Survey the committee was asking in regards for the TOC Retreat. Blaine responded that the survey was the one done out of Instructional Technology.
  - Ms. Fox commented that we need to really look at the way we schedule things at the end of the school year because of the stress on the teachers.

SCHEDULE NEXT TOC MEETING – The next TOC Meeting has been scheduled for Thursday, June 20th from 2:00 p.m. – 3:00 p.m.

ADJOURNMENT – The meeting adjourned at 5:01 p.m.