

**BYLAWS
of the
SCHOOL COMMUNITY PARTNERSHIP COUNCIL
in
TUCSON UNIFIED SCHOOL DISTRICT NUMBER
ONE**

Preamble

The School Community Partnership Council (SCPC) invites all residents of Tucson Unified School District (TUSD), including parents, educators, and all other community members, as individuals, to join together with the common goal of providing the children of the community with the highest quality education possible. To this end, the SCPC encourages community involvement in a constructive fashion. The SCPC understands its position as an advisory group in a partnership with the Governing Board and pledges itself to be thorough and objective in handling any matters it undertakes.

Article I – Name

The name of this organization shall be the SCHOOL COMMUNITY PARTNERSHIP COUNCIL (SCPC). SCPC shall be composed of one District Council consisting of representation from each school site, parents, students, and community members.

Article II – Purpose

- Section 1.** To provide a communication system between the local school community, the Superintendent of Schools, and the Governing Board.
- Section 2.** To create unity of action and support which relate to the best interests of the children.
- Section 3.** To develop better understanding between the school and the community with respect to matters relating to education.
- Section 4.** To advise the Governing Board on matters relating to education issues.
- Section 5.** To encourage active involvement of residents of TUSD in the operation of their schools.
- Section 6.** To engage the community in the creation of collaborative partnerships for the betterment of TUSD.

Article III – Function

- Section 1.** SCPC shall identify areas of concerns and offer suggestions for courses of action for consideration by principals, administrators, the Superintendent of Schools, and the Governing Board.
- Section 2.** SCPC shall coordinate activities cooperatively with existing groups, administrators, teachers, and the community.

Section 3. SCPC shall obtain available factual information concerning an issue that has been raised and make well-reasoned recommendations to the appropriate Administrator of District body.

Article IV – Membership

Section 1. The membership of the SCPC shall consist of designated school representatives as identified by the principal of each site. They shall serve from the first District meeting in September of one year until the final District meeting in April of the following year.

Section 2. The Superintendent shall be an ex-officio member of the SCPC. In the event that the Superintendent is unable to attend an SCPC meeting, he/she may designate a representative to attend.

Article V - Officers

Section 1. The SCPC shall have a moderator, co-moderator, and secretary. The SCPC shall also have a liaison to the Governing Board.

Section 2. Duties of the Officers:

- a. The MODERATOR shall preside at all meetings, shall prepare an agenda for the meeting, and shall perform all other duties usually pertaining to the office.
- b. The CO-MODERATOR shall preside at meetings in the absence of the moderator and shall act as an aide to the moderator. The co-moderator shall serve as liaison to SCPC committees and will facilitate reporting of their activities. The co-moderator will also serve on behalf of the moderator as needed.
- c. The SECRETARY shall record the minutes of the meetings, and keep or cause to be kept a book of District Council meeting minutes and agendas each year, distribute copies of the minutes to all Council members, and shall perform any other duties usually pertaining to the office.
- d. The LIAISON to the Governing Board shall attend all regular meetings of the Governing Board to serve as the communicator of information between the District Council and the Governing Board.

Section 3. Any vacancy in the elected officers of the SCPC shall be filled by a majority vote of the SCPC members in attendance at the next general meeting following the announcement of the vacancy. Nominations will be made from the floor and a vote held the same night. The co-moderator shall temporarily fill a vacancy in the office of moderator until an election can be held.

Section 4. Any officer who fails to attend two consecutive meetings of the SCPC without providing prior notice or good cause will be removed from his/her position with a majority vote of the members in attendance.

Article VI– Meetings

- Section 1.** Regular meetings of the SCPC shall be held one time per month, September through April of each school year, unless otherwise voted upon by the membership of the SCPC.
- Section 2.** All meetings shall be open to the public and the press, according to Arizona State Statutes 38-431.02, Public Open Meeting Laws.
- Section 3.** An agenda for all regular meetings shall be prepared in advance of the meeting and shall be made available to all SCPC members. The agenda must also be posted at TUSD’s District offices at 1010 E. 10th Street, at least 24 hours in advance of the scheduled meeting.
- Section 4.** Special meetings of the SCPC may be called by the moderator or upon the request of three members provided that:
- a. An agenda is posted and representatives are notified at least 24 hours in advance.
 - b. The Superintendent or his/her representative is notified at least 24 hours in advance of the meeting.

Article VII – Conduct of Business

- Section 1.** Robert’s Rules of Order, newly revised, shall govern all meetings of the District Council, unless otherwise provided herein.
- Section 2.** Preferred consensus of the members present shall be necessary for the exercise of any of its duties. Preferred consensus occurs when a group reaches a conclusion, which has blended the best ideas into a decision that everyone in the group can support. The moderator will facilitate the process of group consensus and will make the final decision regarding any actions to be taken by the SCPC.
- Section 3.** The business of the SCPC shall be transacted at a duly called regular or special meeting.
- Section 4.** Representatives of the SCPC shall provide for communication of results of meetings, recommendations, and activities to their respective school sites.
- Section 5.** Non-SCPC persons who wish to address the SCPC may request that the moderator place them on the agenda. Requests must be received 1 week prior to meeting.
- Section 6.** Minutes of the SCPC meetings will be available.

Article VIII – Voting

- Section 1.** The SCPC members present at the general meeting shall constitute a quorum.
- Section 2.** Elections shall be held at the April meeting. Voting shall be by written ballot of representatives who are present at the meeting. The ballots shall be tallied and the complete results shall be announced immediately thereafter. A majority (half of the representatives present, plus one) vote of the SCPC members present shall be required for election to an office. If there is no majority, a run-off election shall be held between the two nominees with the highest number of votes until the majority vote is achieved. Term of office shall run from June 1 through May 31st of the following school year.
- Section 3.** Newly elected officers must attend an officer orientation during the SCPC planning meeting in May.

Article IX – Committees

- Section 1.** The SCPC shall function as a group rather than on an individual basis. The SCPC shall have the authority to establish Special Committees. Committees shall be considered dissolved unless specifically extended by the SCPC at the first meeting of the following year.
- Section 2.** Special Committees:
- a. Unless otherwise provided by the SCPC, committee membership shall be open to any SCPC members.
 - b. The committee shall elect committee chairs, unless otherwise provided for by the SCPC.
 - c. The co-moderator shall oversee the function of all SCPC committees.

Article X – Public Statements

A public statement on behalf of the District Council may only be made by the moderator, his/her designee, or someone specified by the District Council. A public statement as to the position of the District Council must either be on one of the stated goals, or a position reached by preferred consensus of the District Council members at their regular or special meeting.

Article XI – Amendments

These Bylaws may be proposed for amendment at any regular meeting, or special meeting called for that purpose, provided the proposed changes have been given to the SCPC members for group comment a minimum of one month prior to the meeting. A majority vote of the membership present shall be required for passage of the proposed amendment(s).

Proposed amendments of the Bylaws will be presented to the Governing Board as a scheduled agenda item. Governing board members can make recommendations for additional edits or approve the proposed amendments as presented. Bylaws will be changed upon approval by the Governing Board.