

Acknowledgement of Rules and Guidelines

<u>SUMMER SESSIONS & HOURS:</u>	Class times	8:00am-2:00pm
	1 st Semester	May 29 – June 12
	2 nd Semester	June 13 – June 27

SCHEDULE AND MEAL PROGRAM: Each session of Summer School Experience meets 11 days with a 30 minute lunch break built into the schedule. Breakfast and lunch will be provided free of charge to all students.

REGISTRATION: For *payments made on or before May 25, 2019*, a personal check, money order, or cashier’s check payable to the school will be accepted as well as cash or credit/debit cards with the VISA, MasterCard, or Discover logo. **NO PERSONAL CHECKS WILL BE ACCEPTED AFTER MAY 25TH**. Courses may be subject to cancellation due to low enrollment (full refund will be given in this case) if the classes cannot be combined to meet enrollment requirements, or offered online in our Edgenuity lab. All refund requests should be directed to the Summer School Coordinator or Administrator.

ATTENDANCE: **There are no excused absences in summer school.** Daily attendance is required to avoid being dropped from summer school. Attendance will be taken twice a day, at the beginning of each day and at the end of the lunch break. The maximum number of absences allowed is 1.5 days per semester. Three tardies are equivalent to a half-day’s absence. Any student absent between 1 and 2 ½ hours will be considered absent for ½ day. Any student absent for more than 2 ½ hours in a day will be considered absent for a full day. **Since all TUSD schools are closed campus, all students are to remain on campus during breaks throughout summer school except for students enrolled in the Edgenuity lab. Students leaving campus during summer school hours must check out through the summer school office. A note from a student’s parent/guardian with permission to leave campus is required.**

ILLNESS: Should a student fall ill during the school day, we will contact home for parent/guardian to pick up the student. **There is no nurse on staff during summer school – any medications must be administered by parents prior to school or parent must bring and dispense medicine to the student.**

DISCIPLINE PROCEDURES: Due to the accelerated pace of summer school, a *“a zero tolerance policy” is enforced and discipline problems, (e.g. excessive absences, fighting, behavior, insubordination, use of illegal substances including tobacco, as well as other infractions listed in the “Student’s Rights and Responsibilities”), are grounds for immediate dismissal without any refund of registration and tuition fees or earned course credit.* Discipline will be handled at the school site. Multiple offenses will result in dismissal from summer school without refund of tuition and fees or earned course credit. Cell phones are permissible only during break and before and after school. **Visible cell phones during class time may be confiscated.** Reasonable and proper attire, including footwear, must be worn at all times. The dress code will be enforced per TUSD Rules and Regulations. Finally, **NO** food or drinks are allowed in the school buildings other than bottled water.

PARKING: Unsafe driving or reckless endangerment to self or others can revoke the privilege of parking on campus.

I have read and understood these rules and regulations. Student and parent/guardian understand and agree to comply by signing.

_____ Student Signature _____ Date _____
Print Student Name

_____ Parent Signature _____ Date _____
Print Parent Name

Original: Secondary Leadership Office

File Copy: Site