

# Joining the team of teaching professionals?

Great choice! Here is what you need to know:



## AZ IVP Fingerprint Clearance Card

- PreK-12 Public School Educators are required to hold an IVP Card.
- Don't have a card? See section below.



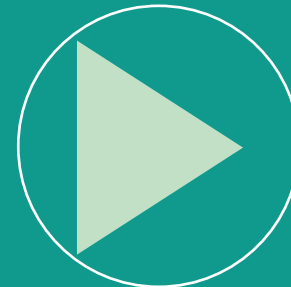
## Certification Requirements

- Arizona certification is required for teachers.
- Don't have a certificate or unsure what you need? See section below.



## Employment Requirements

- Requirements will be listed in the job posting and offer.
- We are required to collect credentials, including [I-9 Docs](#), upon hire.



## Onboarding with HR

- Once requirements are met, HR will meet with you to provide work authorization.
- Work cannot begin until this step is complete.



## Site Onboarding

- Upon HR 'Release to Work,' employees should contact the hiring manager and begin a rewarding career with TUSD!



### How do I get an IVP Fingerprint Card?

1. Go to [AZ DPS Website](#)
  2. Select "Apply for a Card"
  3. Create Individual Account and follow the prompt for the IVP application
- AZ DPS Fingerprint Card | (602) 223-2279

### How do I apply for a teaching certificate?

1. See options to [Become an Educator](#)
2. To Apply or Renew a certificate, review [Certificate Requirements](#)
3. Other resources: [Educator Certification Guidelines](#) or call ADE at (602) 542-4367

Need further guidance or have questions? [Contact our team!](#)



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